

**SCHOOL PSYCHOLOGY INTERNSHIP SUPERVISION LEARNING CONTRACT**

**Placement: \_\_\_\_**(School Site 1)\_\_\_\_\_\_

\_\_\_\_(School site 2)\_\_\_\_\_\_

\_\_\_\_(School Site 3)\_\_\_\_\_\_

**Fielding University:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Assignment:** Internship\_\_

**Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Intern: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

To clarify expectations, this Student Learning Contract has been discussed and negotiated between Supervisors and Intern. The following provisions have been agreed upon.

**Conditions of Contract**

**A) Intern’s goals for supervision:**

* Gain a greater understanding of the provision of services to students within the school setting and hone skills related to psychological/educational assessments.
* Utilize my understanding of quality, evidence-based treatment and guidance from professionals to develop strong, viable treatment plans for students with whom I work.
* Be exposed to different perspectives and conceptualizations of cases to develop a more comprehensive understanding of the students' needs

**B) Supervisor’s goals for supervision:**

Our intention is that this internship serves as an introduction to providing services within the school environment. We aim to:

* Guide (Intern) through the development and use of tools that can be utilized for student support in the context of tiered intervention and special education, (e.g., progress monitoring, psychological assessments, behavioral intervention plans). Expand (Intern's) understanding of the scope of work and expectations related to the knowledge, skillset and duties of the school psychologist through support in the development and/or implementation of preventive programs and intervention plans.
* Develop (Intern's) understanding of different age groups and academic/social-emotional needs as s/he is provided opportunities to work at an assigned school site under the supervision of the psychology program manager and citywide school psychologists.

**C) Anticipated internship experiences for each semester:**

(Intern) will be expected to complete the following number of hours:

* 500 total on-site hours/semester
* 150 hrs. psychological testing/assessment (approximately 25% of total hours)
* 250 hrs. tiered student support activities (RTI, SPED Meetings etc.)
* 100 support hours (paperwork, meetings, trainings, etc.).

(Intern’s) primary on-site internship assignment will be at \_\_\_\_\_\_\_\_\_\_\_ School. To expand the scope of (Intern’s) internship experience, she/he will also be assigned an to (one or two additional sites) under supervision of certified school psychologists assigned to city-wide duties.

During this training experience, (Intern’s) responsibilities will be:

* Completing psychological assessments of students
* Reviewing student data in relation to MTSS/RTI and Special Education processes
* Participating in meetings related to student academic and social emotional support: IEP, MTSS, 504.
* Assisting with documentation related to school psychology practice and management.
* Planning and supporting implementation of SEL Curriculum.

**D) Supervision arrangements (format, schedule):**

(Intern) will receive a minimum of one hour of individual supervision weekly with field supervisors.

*Expectations for Weekly Meetings with Field Supervisors.*

* *1 hour of individual consultation per school calendar work week.*
* *The consultation session with field supervisors is designated as a time for questions to be answered regarding the school psychologist’s roles and responsibilities as well as problem-solving regarding field work.*
* *The intern is encouraged to come to weekly consultation sessions with prepared questions, comments, and concerns.*
* *Intern will be responsible for keeping track of and documenting supervision time.*
* *Hours not met due to cancellation, school closures, etc., will be made up during subsequent sessions.*
* *Field supervisors will not be responsible for documentation of internship paperwork such as university program evaluations. Field supervisors will be responsible for all paperwork required for verifying supervision experience and any communications with university personnel.*

**E) Evaluation criteria and format:**

(Intern’s) performance will be evaluated on an ongoing basis throughout the internship by the field supervisors. The supervisors will collaboratively complete the final semester evaluation as provided by (University) after Student has completed all required internship hours.

**The terms of this Internship Learning Contract are open for renegotiation if the need should arise. Any changes will be made in writing and signed by the Intern and the field supervisor.**

**Field Supervisors** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

**Intern** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: